2023-2024 SH Foundations Scholarship Season

- If you are a **returning applicant**, enter your email address and password to access the SH Foundations Portal.
- If you are a **returning applicant, but have forgotten your password**, click on the "Forgot Password?" link for an automated email to reset your password.
- If you are a **new applicant**, click on the "New Applicant?" link to create an account.

- When you click on the "New Applicant?" link it will prompt you to enter your email and set up a password. See image below for password guidelines.

NOTE: The password must be at least 12-characters long, **AND** it must include at least THREE of the types of characters – lower case, upper case, numeric, special character. You don't need to include all the types of characters, as long as you have THREE of them in your password.

SAMPLE PASSWORD THAT MEETS THESE REQUIREMENTS:

"SalemOR97301" has three of the character types and is at least 12-characters long.

SAMPLE PASSWORD THAT **DOES NOT** MEET THESE REQUIREMENTS:

"salemor97301" only has two of the character types, although it is 12-characters long.

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- When you click on "Forgot Password?" it will ask you to enter your email address. If you have an account associated with that email in our SH Foundations, you will receive an automated email from **Salem Health Foundation <mail@grantapplication.com>** with a temporary password to reset.
  NOTE: Please be careful not to copy and paste the period "." at the end of the sentence with your temporary password.

Forgot Password?
Please enter your e-mail address and click Send Password. We will e-mail you a temporary password.

E-mail

[   ]

[Send Password]

Return to login

- Once logged into the SH Foundations portal, **click on the link to start a new application**.

Applications   Requirements
Applications
My Applications Page

This is the area where you can access your *In Progress* and *Submitted* applications.

The default view shows any applications that you currently have in progress. To show only the applications that you have submitted, toggle the drop down menu to the right to Show *Submitted Applications* and only the submitted applications will appear.

If you have accidentally created multiple versions of the application, you can easily delete any duplicate applications created in error by simply clicking on the trash can icon under the Action column.

Click Here to start a new SH Foundations Scholarship Application for the 2023-2024 School Year
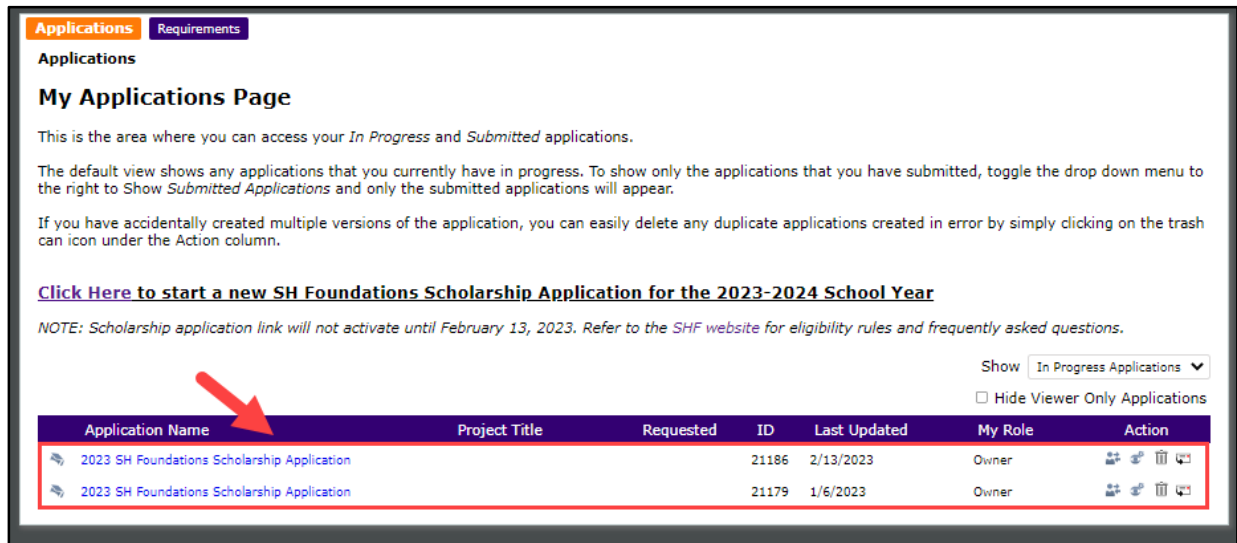
NOTE: Scholarship application link will not activate until February 13, 2023. Refer to the *SHF website* for eligibility rules and frequently asked questions.

Show [In Progress Applications ▼]
☐ Hide Viewer Only Applications

Application Name	Project Title	Requested	ID	Last Updated	My Role	Action
2023 SH Foundations Scholarship Application			21186	2/13/2023	Owner	
2023 SH Foundations Scholarship Application			21179	1/6/2023	Owner	

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- If you have already started an application, all applications in progress will show under the purple bar on the page. Click on the application that you already have in progress to avoid having to restart a new application.
- Delete duplicate applications made in error so you don't accidentally submit the incorrect application.

If you have any difficulty creating an account or resetting your password, contact us at foundation@salemhealth.org for assistance!