

# Instructions to set up a new Blackbaud Account for the Salem Health Foundations Scholarship Application

1. If you don't already have a YourCause by Blackbaud account, click the **CREATE ACCOUNT** link below to establish a new account.

Applicant Portal

ENTER YOUR ACCOUNT DETAILS BELOW

Email address\*

☐ Remember me

Sign in

Need help signing in? [Create account](#)

Powered by: YourCause

2. Select the **CONTINUE WITH EMAIL** option and enter your preferred email address and click Continue. Remember that this is the email we will use to communicate with you regarding your scholarship status.

YourCause® from Blackbaud

Continue with email

Email address\* [redacted]@gmail.com

☒ Remember my email

Continue

or

Continue with SSO

Continue with Google

Continue with Apple

[More sign-in options](#)

By continuing, you are agreeing to the [Blackbaud Terms of Use](#) and [Privacy Policy](#).

[Need help? Have questions?](#)

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3. Make sure it's an email address that you will have access to since you'll need to be able to send and retrieve a Confirmation Code to establish your account.

YourCause® from Blackbaud

### Sign up

Confirmation of your email address is necessary to create an account.

██████████@gmail.com

**3** Send confirmation code

[Back to sign in](#)

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4. Blackbaud will send you a unique 6-digit confirmation code to use for account setup.

YourCause® from Blackbaud

### Sign up

Confirmation of your email address is necessary to create an account.  
Confirmation code has been sent to your inbox.  
Copy it to the confirm box below.

██████████@gmail.com

Confirm code  
901237

**4** Confirm

[Send new code](#)

[Back to sign in](#)


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## Instructions to set up a new Blackbaud Account for the Salem Health Foundations Scholarship Application

5. Create a strong password with the criteria provided by Blackbaud, enter your name and click Sign Up to create your new Blackbaud account.

 YourCause® from Blackbaud

### Sign up

Confirmation of your email address is necessary to create an account.  
The code has been verified. You can now continue.

██████████@gmail.com

Password  
\*\*\*\*\*

- ✓ Must be 12 or more characters.
- ✓ Must contain at least 3 of the following:
  - Lowercase letter
  - Capital letter
  - Number
  - Special character (!, #, %, etc.)

Confirm password  
\*\*\*\*\*

First name  
Joe

Last name  
College

5 **Sign up**

[Back to sign in](#)

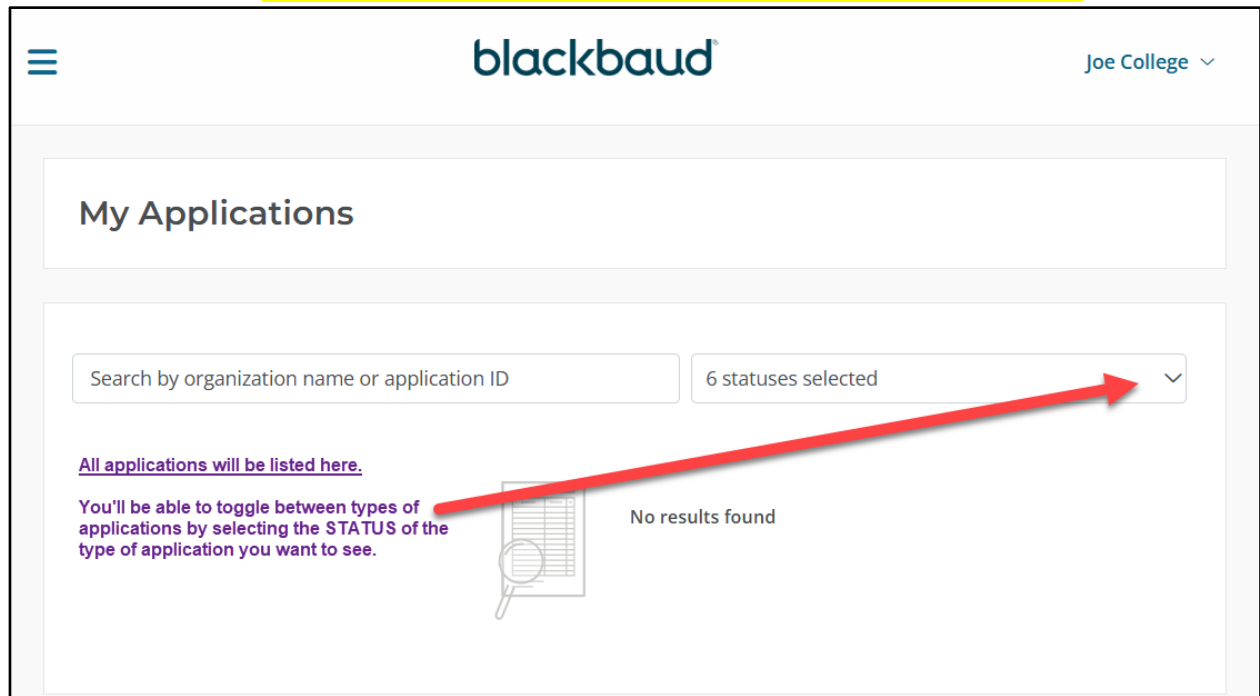
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## Instructions to set up a new Blackbaud Account for the Salem Health Foundations Scholarship Application

6. Your Blackbaud account will be established so you can apply for scholarships or grants across any organization that utilizes YourCause by Blackbaud.



### **Reminder:**

The Salem Health Foundations emails from this new Applicant & Grantee Portal will come from **Salem Health Foundations <noreply@yourcause.com>**. Please add this email to your safe senders list and check your junk mail folders to avoid missing communications about your scholarship application.