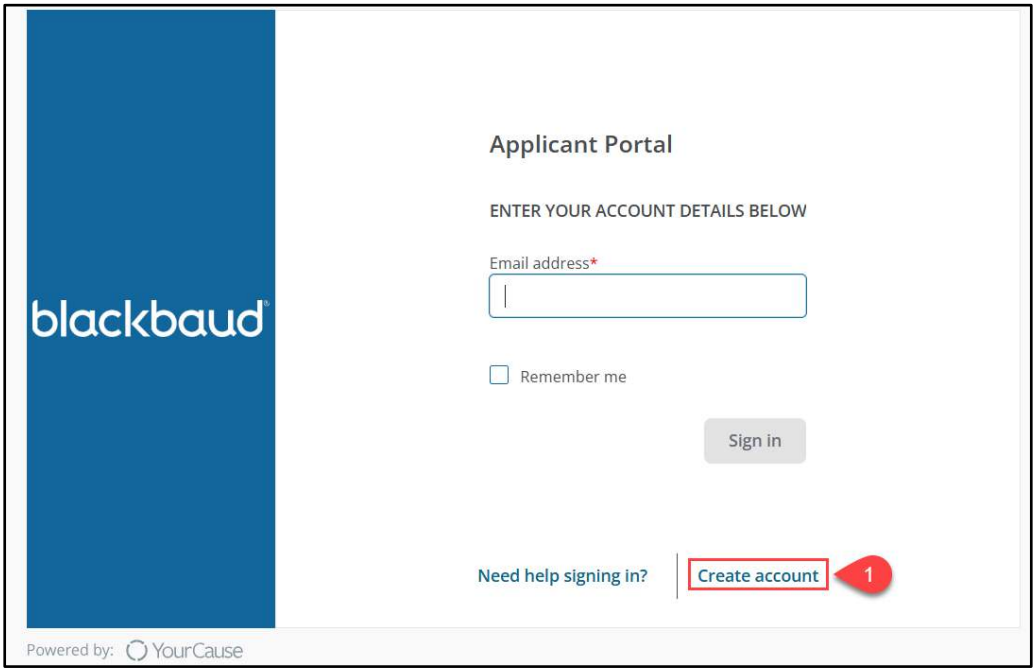
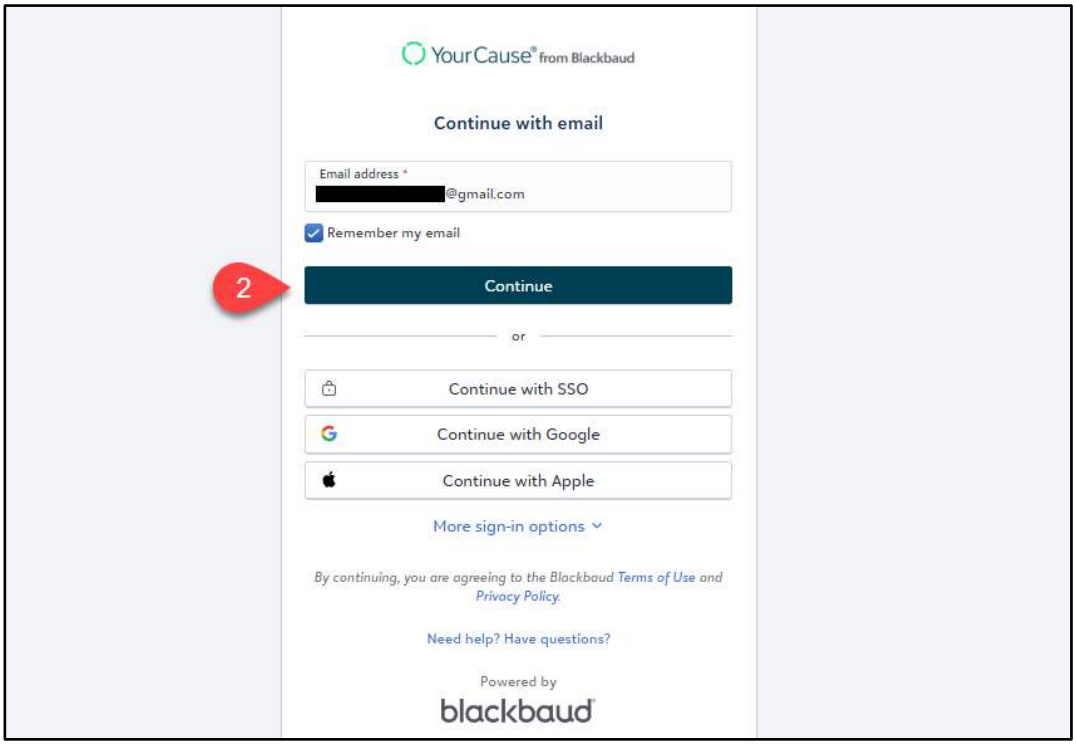
Instructions to set up a new Blackbaud Account for the Salem Health Foundations Scholarship Application

1. **If you don't already have a YourCause by Blackbaud account, click the CREATE ACCOUNT link below to establish a new account.**



2. **Select the CONTINUE WITH EMAIL option and enter your preferred email address and click Continue. *Remember that this is the email we will use to communicate with you regarding your scholarship status.***



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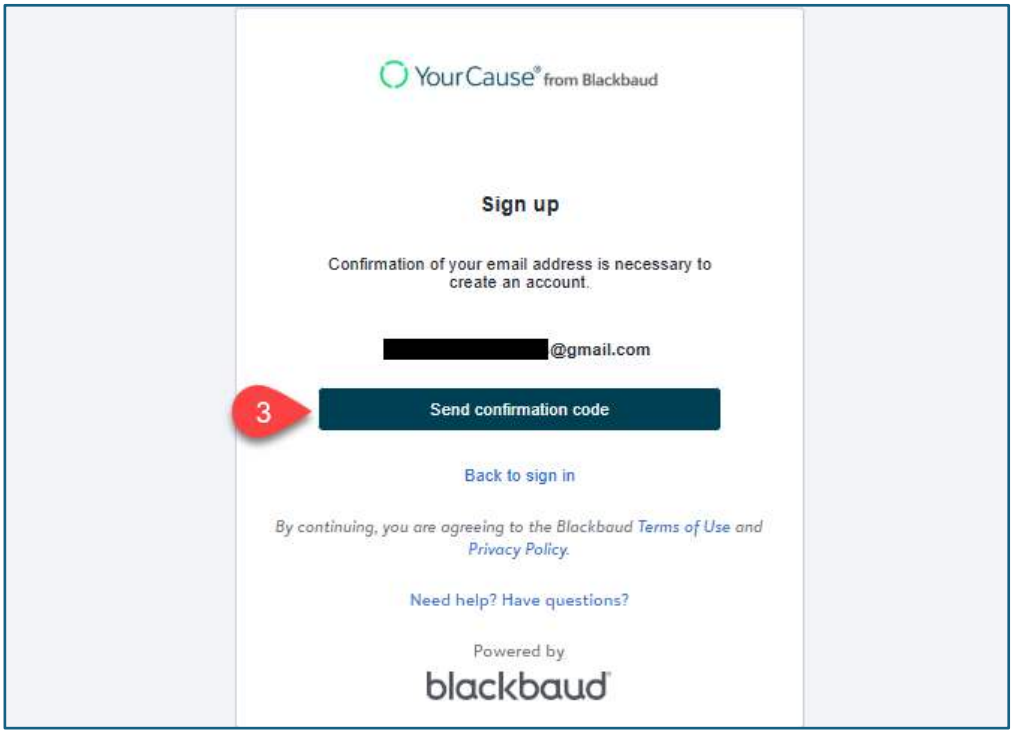
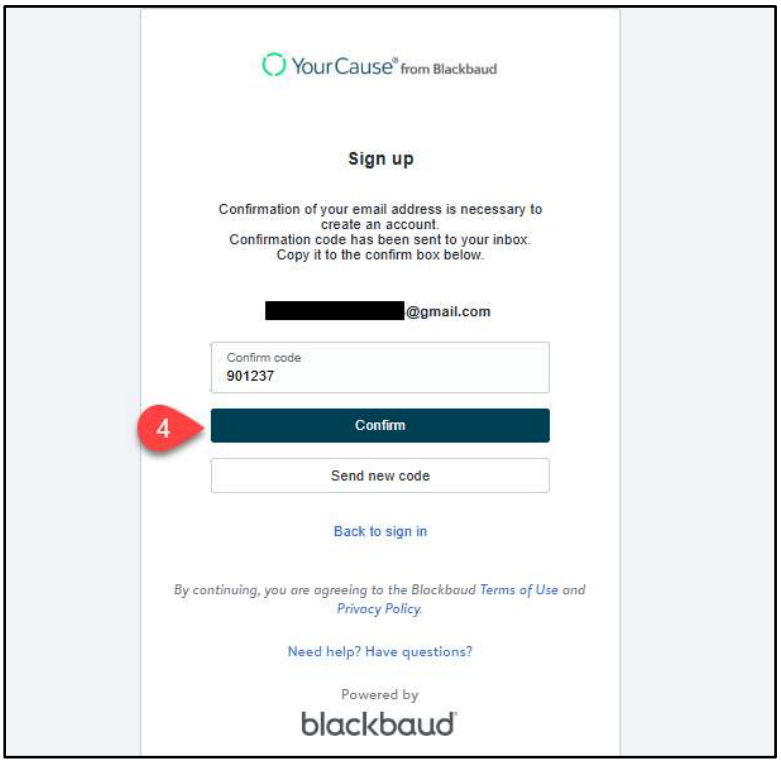
3. Make sure it's an email address that you will have access to since you'll need to be able to send and retrieve a Confirmation Code to establish your account.



4. Blackbaud will send you a unique 6-digit confirmation code to use for account setup.



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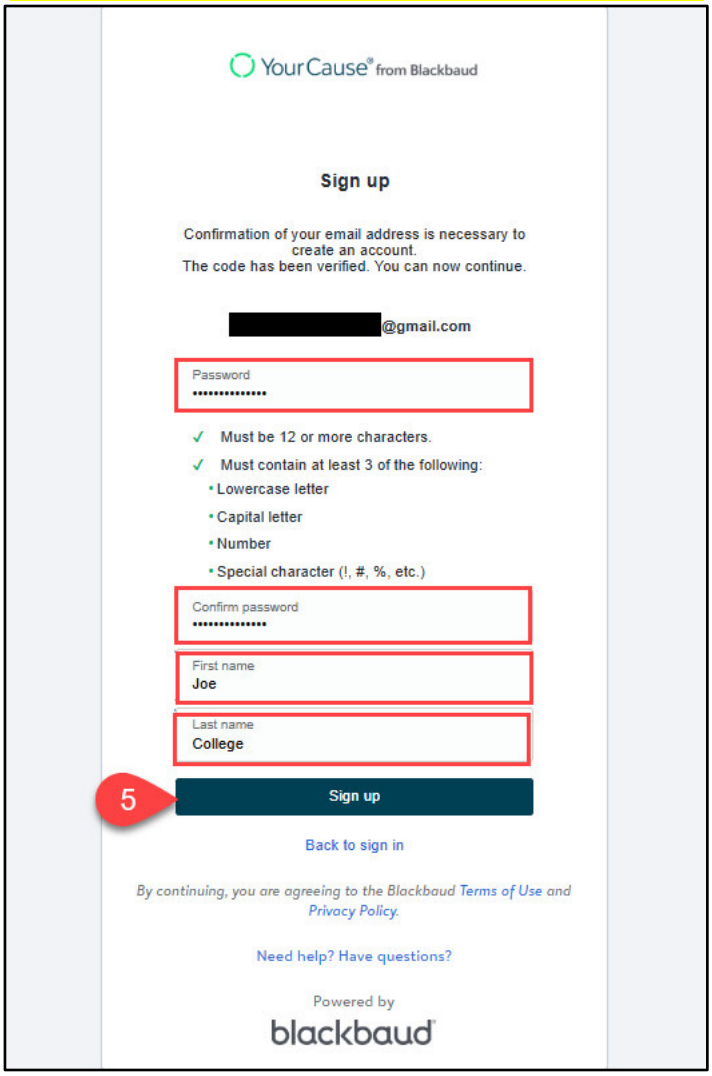
5. Create a strong password with the criteria provided by Blackbaud, enter your name and click Sign Up to create your new Blackbaud account.



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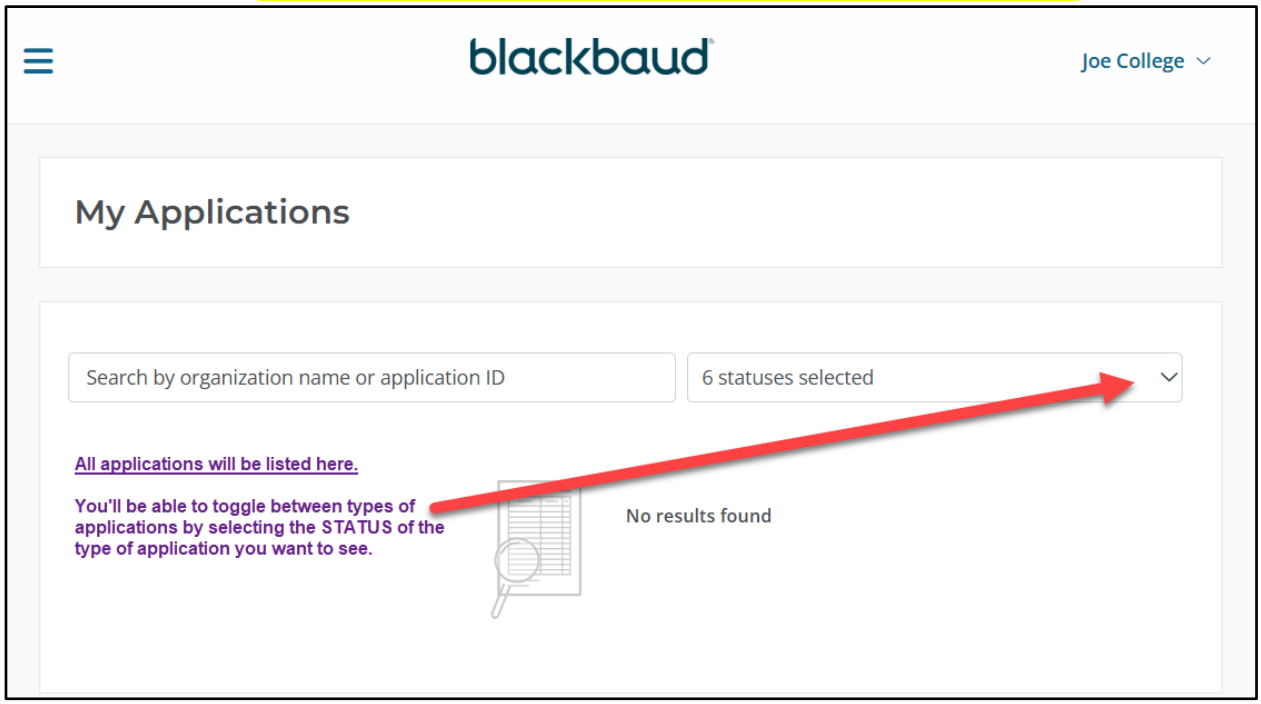
6. Your Blackbaud account will be established so you can apply for scholarships or grants across any organization that utilizes YourCause by Blackbaud.



Reminder:

The Salem Health Foundations emails from this new Applicant & Grantee Portal will come from **Salem Health Foundations <noreply@yourcause.com>.** Please add this email to your safe senders list and check your junk mail folders to avoid missing communications about your scholarship application.